

## Minutes of MDAG meeting – 3 July 2023

MDAG members in attendance: Tony Baldwin, Paul Baker, Matthew Cleland, Andrew Kerr, Al Yates, Fiona Wiseman, Antony Oosten, Rebecca Osborne

Observers, secretariat and EA attending: James Tipping, Paul Sullivan, Seb Brown, David Hunt, Ramu Naidoo, Michael Chapman, Andrew Millar (joined at 11.50).

Apologies: Stephen Batstone Conrad Edwards, Stu Innes\*

[\* The Chair noted that Stu has advised that other commitments mean he will not be able to continue as a member of MDAG for the final stage of the project, however he expects to be able to contribute from time to time to the secretariat as an expert on risk management and related matters. Stu will advise the EA formally].

### ***Meeting opens 10.35am***

#### Recap Options Paper and Submissions

The group discussed an accompanying slide pack recapping key points from the group's Options Paper and an overview of submissions (with a more detailed taxonomy of submissions set out in an accompanying document). The group observed both the strong overall alignment and generally high quality of submissions. It was agreed that the group will work through the key points in submissions in the coming meetings.

**ACTION** - As a way of helping to distil the key elements to be worked through by the group for this final stage of the project, MDAG members agreed to read through the Options Paper and mark up specific content to be re-considered or refined. A word copy of the Options Paper is to be provided to all members by Michael Chapman, with tracked comments from members to be provided to the secretariat by COB Tuesday, 11 June 2023.

#### Workplan

The group began to discuss a proposed workplan and timeline for phase 3 of the project, which was set out in an accompanying slide pack.

*Andrew Millar joined the meeting @11.50am.*

Andrew introduced himself to MDAG and noted that the EA is keen to push forward with its work program, which has been informed by MDAG's Options Paper. Andrew emphasized that the EA will provide support to the group where needed, and that the EA puts a high value on MDAG's work.

Members expressed support for the proposed workplan.

#### Next steps

For July, weekly meetings will be useful to make as much progress as possible before August and September when some people will be away.

Agreed to meet next Wednesday. **ACTION** - Michael Chapman to set up weekly meetings for Wednesdays in July.

***Meeting ends 12.25 pm.***